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S-E-C-R-E-T
OTR

OFFICE OF TRAINING REGULATION NO. 5-1

15 April 1955

SUBJECT: Numbering of OTR Regulations and Notices

RESCISSIONS: (1) OTR Regulation No. 5-1, dated 26 March 1952
(2) OTR Regulation No. 5-2, dated 11 April 1952, paragraph 3

1. GENERAL

This regulation establishes the numbering system for Office of Training regulatory issuances.

2. REGULATIONS

- a. OTR regulations will be organized by functional or topical categories as listed below. A number is assigned to each category for basic reference and indexing purposes. This system is established to conform to that used for Agency regulatory issuances. Additional categories will be established as necessary.

<u>Category No.</u>	<u>Subject</u>
1	Organization
5	General
10	Security
15	Medical
20	Personnel
22	Travel
25	Training
30	Confidential Funds
32	Vouchered Funds
35	Budget
40	Services
42	Correspondence - General
43	Records
45	Logistics
50	Operations - General
90	Communications
230	Plans, Programs, and Projects
240	Cover

This document is part of an integrated file. If separated from the file it must be subjected to individual systematic review.

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- b. Within each basic category, regulations will be numbered in sequence of issuance, e.g., the first regulation in Category No. 1, Organization, will be 1-1; the second on Organization, 1-2, etc.

3. NOTICES

A separate numbering system will be used for OTR Notices. The first number in the system will indicate sequence of issuance; the second will be an abbreviation of the calendar year in which the notice is issued, e.g., the first notice of 1955 is 1-55.



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Director of Training

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Distribution: All OTR Personnel